

MACOMB COUNTY HUMAN RESOURCES POLICY

NEW POSITIONS AND CLASSIFICATION CHANGES

Any request to create a new position or classification, change the classification of an existing position or request a salary adjustment, shall be submitted in writing with justification to the Director of Human Resources and Labor Relations. Human Resources and Labor Relations will review the request and formulate a recommendation in conjunction with the Finance Department, if necessary. If the request is approved by the Director of Human Resources and Labor Relations and Finance, the request and recommendation will be submitted to the Office of County Executive. The final determination regarding the requested change shall be within the sole authority of the Office of County Executive.

Approved:



Office of County Executive

7-8-14

Date