

MACOMB COUNTY HUMAN RESOURCES POLICY

LAW ENFORCEMENT INVESTIGATIONS AND CONTACTS

Whenever an Elected Official/Department Head or an employee of Macomb County is contacted by a Federal, State or local law enforcement agency for any reason, including inquiries concerning a County employee, a County department, an investigation of a crime that may have been committed on County property, or a request to review or copy records, it is the obligation of the Elected Official/Department Head and/or employee having knowledge of same, to do the following:

Upon being contacted by a law enforcement agency, the employee shall immediately inform their Elected Official/Department Head/designee who will report the contact to Corporation Counsel. The Elected Official/Department Head will be advised on how to proceed with the law enforcement agency by one of the attorneys on staff. In the event no attorney is available for consultation, unless unusual circumstances exist, the Elected Official/Department Head should not speak to the law enforcement agency, but should instead refer all inquiries to Corporation Counsel.

The Elected Official/Department Head shall follow the directives of Corporation Counsel, including making a written report to Corporation Counsel, if requested to do so.

Any questions concerning this Policy should be directed to Corporation Counsel.

In the event that the Macomb County employee contacted by a law enforcement agency is the focus of the criminal investigation, the employee must immediately report to Corporation Counsel that such contact has been made. This Policy applies only to contacts made with employees in the scope and course of their duties for the County. Employees are not to contact Corporation Counsel regarding personal legal issues.

Approved:


Office of County Executive

5-17-22
Date

Approved: July 8, 2014
Revised: May 4, 2022